

**Disability Services Center
992570**

DO NOT MAKE ENTRIES ON THIS SHEET. IT IS FOR DISPLAY ONLY

Student Fee allocations

| | 16-17 Actual | 17-18 Actual | 18-19 Budget | 19-20 Proposal | 19-20 Difference | % 19-20 Difference |
|--------------------------------|--------------|--------------|--------------|----------------|------------------|--------------------|
| Base amount | \$ 92,524 | \$ 99,480 | \$ 101,883 | \$ 131,883 | \$ 30,000 | 29% |
| 61000 - Salary | \$ 43,164 | \$ 48,000 | \$ 46,027 | \$ 46,027 | \$ 0 | 0% |
| 62000 - Wages | \$ 21,245 | \$ 21,245 | \$ 21,245 | \$ 59,026 | \$ 37,781 | 178% |
| 63000 - Benefits | \$ 28,115 | \$ 30,235 | \$ 25,510 | \$ 26,830 | \$ 1,320 | 5% |
| 71000 - Current Expense | \$ - | \$ - | \$ 9,101 | \$ - | \$ (9,101) | -100% |
| 75000 - Travel | \$ - | \$ - | \$ - | \$ - | \$ - | N/A |
| 76000 - Scholarships | \$ - | \$ - | \$ - | \$ - | \$ - | N/A |
| 77000 - Capital Outlay | \$ - | \$ - | \$ - | \$ - | \$ - | N/A |
| Total Expense | \$ 92,524 | \$ 99,480 | \$ 101,883 | \$ 131,883 | \$ 30,000 | 29% |
| One time request | | | | \$ - | \$ - | N/A |
| Total Request | \$ 92,524 | \$ 99,480 | \$ 101,883 | \$ 131,883 | \$ 30,000 | 29% |
| Carry Forward | \$ 374 | \$ (7,155) | \$ (15,350) | \$ 0 | \$ 15,350 | -100% |

Notes, including any one-time request(s):

STUDENT FEE RECOMMENDATION COMMITTEE FEE REQUEST FOR 2018-19

Department or Program Name: DISABILITY SERVICES

Your Name & E-Mail: DON GUTHRIE dguthrie@weber.edu

Phone: 626-6413 Location: SC181/D2256

**Return Fee Request (Questionnaire and the attached Spreadsheet) via e-mail by
Wednesday, December 5, 2018, at 4 pm to Jennifer Brustad at jenniferbrustad@weber.edu.**

Note: All Student Affairs units must review fee requests with their SAMC representatives prior to submission

Please respond to all of the following questions in a brief and concise manner (do not exceed 5 pages for questions 1-5).

1. What is your overall mission?
2. What do students gain from participating in your program/facility that contributes to the success of a student's educational experience at Weber State?
3. Describe, in general, the evaluation process that your program/facility uses to assess your ability to meet your mission.
4. State any increases you received from student fees for 2018-19 (if any), and explain how the increases were/will be used.
5. Describe any increases you are requesting from student fees for 2019-20 and explain your **justification** for the request. Each requested increase must be listed and described in your narrative (e.g., compensation, new positions, wage increases, travel, new programmatic initiatives, etc.). Any increase described in your narrative must be itemized on your budget spreadsheet (see question 6 below).
6. Complete the attached spreadsheet outlining your overall budget and any requested increases. Each requested increase described in your narrative (see question 5 above) should correspond to the line items in the spreadsheet column "19-20 Change."

If you have any questions, please contact Jennifer Brustad at 626-8904, jenniferbrustad@weber.edu; Dave Taylor at 626-6737, dtaylor@weber.edu; Daniel Kilcrease at 626-6008, dkilcrease@weber.edu; or Brett Perozzi at 626-6008, brettperozzi@weber.edu.

What is the overall mission of Disability Services?

Disabilities Services is charged with providing services and accommodations to qualified students with disabilities attending, or planning to attend, Weber State University (WSU). Disability Services supports WSU's overall mission by concentrating our efforts on the University's Core Themes of **Access** and **Learning**.

ACCESS: Through an individualized assessment process, Disability Services will work with the student to identify any disability related limitations, providing appropriate accommodations designed to overcome any potential barriers to learning. Disability Services takes a proactive role in improving the overall campus environment for people with disabilities by supporting and encouraging the elimination of barriers to facilities, programs, and resources.

LEARNING: Disability Services provides specialized services, technology, and advisement to meet the specific needs of each student with a disability at WSU.

Recognizing that a student's own ability should be the determining factor in their academic success, we support individual independence and self-determination by emphasizing self-advocacy and personal responsibility.

What do students gain from participating in Disability Services program that contributes to the success of a student's educational experience at Weber State?

Simply stated, without the accommodations provided through Disability Services, most disabled students would not be able to achieve their academic goals or complete their education. The program provides the essential services which allow a student with a disability to participate on equal ground with every other student on campus. The implementation of these services is a very complex process.

A rudimentary understanding of the program is possible by carefully considering the following questions: How may a deaf student "hear" a lecture in class? How does a blind student "read" her textbooks? How can a student in a wheelchair "sit" at a desk in class? Where might a student with an Attention Deficit Disorder take his exam and not be distracted by other students? These are a few examples of the questions which Disability Services staff are prepared to answer. Often, the solution is readily apparent and easily implemented. But since disabilities are highly individualized, sometimes the answers will be much more complex and difficult to find.

While Disability Services primary responsibility--to the student and the university--is to remove any barriers to the disabled student's education, the program's role in the education of these students is much more than that. Disability Services also functions as a support system, providing both academic and personal counseling for disabled students. The office has added an accessible technology lab, which includes specialized equipment and software and dedicated support staff. In addition to those services which are required by law, Disability Services provides other support such as mentoring, assistance with coursework preparation, workshops, social activities, mobility guidance, and more. Even students who do not have significant limitations which would qualify them for other accommodations may take advantage of these types of services.

The Disability Services staff recognizes that our role extends far beyond that of simply providing accommodations and removing barriers. We are role models and mentors, advisors and confidants, advocates and friends. Disability Services works to insure that every disabled student who comes to Weber State knows that they are welcomed here and that they are a vital part of the campus community.

Describe, in general, the evaluation process used by Disability Services to assess the program's ability to meet its mission.

As with any division within Student Affairs, the office of Disability Services engages in a constant assessment process including a periodic and extensive external evaluation of the program. This process evaluates the programs policies and procedures, personnel, on and off campus relationships, and student and faculty satisfaction with the program. We are recently complete the Program Review process and are now implementing the recommendations identified as priorities during that process. In general, the results of the review were positive, concluding that Disability Services is successfully achieving its goals and objectives and protecting the university from legal action while providing all the necessary services to WSU's disabled student population.

The program conducts an ongoing student survey to evaluate the effectiveness of our accommodations and procedures. Additional assessment is performed with incoming disabled students to establish baseline information. Both of these process are incorporated within our student tracking and internal data system and are part of our ongoing interaction with these students.

State any increases you received from student fees for 2018-19 (if any), and explain how the increases were/will be used.

Disability Services did not receive any increase in 2018-19.

Describe any increases you are requesting from student fees for 2019-20 and explain your justification for the request. Each requested increase must be listed and described in your narrative (e.g., compensation, new positions, wage increases, travel, new programmatic initiatives, etc.). Any increase described in your narrative must be itemized on your budget spreadsheet (see question 6 below).

Disability Services is requesting an increase of \$30,000 to partially offset the increased costs of services for deaf and/or hard-of-hearing students attending Weber State University. These funds will be used exclusively to pay for deaf services (ASL Interpreting and real-time captioning) used by deaf or hard-of-hearing students in the classroom. Funds will be assigned to hourly wage and benefit category and used to pay hourly rate service providers: Hourly Wages = \$27,650; Benefits = \$2,350.